



Staff Council June 2021 Standing Committee Minutes

Committee Name: Governmental Relations Committee

Meeting Date and Place: Virtually via Zoom

Members Present: Jennifer Kavka, Mary Clark, Joe Lane, Gina Urias-Sandoval, Mary Phibbs
Autumn Collins, Gari Bodor, Carla Sakiestewa, Grace Faustino

Members Excused: Daniel Maes, Evelyn Fleming-Cavit, Armando Bustamante, Texanna
Martin

Members Absent:

Guests Present:

Minutes submitted by: Grace Faustino

	Subject	Notes	Follow-Up
1	Approve Agenda	Agenda Approved	
2	Approve Minutes (06/11/2021)	First Meeting	
	Welcome	Welcome and introductions for new and existing members.	New member: Mary Phibbs
	Committee Charge	The Chair read the committee charge to reacquaint everyone with the charge	
3	Old Business	<ul style="list-style-type: none"> • Staff changes at the Office of Government and Community Relations. <ul style="list-style-type: none"> ○ Update and overview of the changes in the office and request process for asking for funding from the legislator and how this committee aligns with the office. There will be two new positions posted to represent both HSC and Main Campus. • Lobos for Legislation update <ul style="list-style-type: none"> ○ Committee through Alumni relations. Overview of the role of Lobos for Legislation and how advocate for UNM at the legislature. ○ Currently there is a committee member assigned to sit on the this committee. ○ Next meeting for this group will be in August. • Capital projects <ul style="list-style-type: none"> ○ Introduction and background of this project. Overview of the project was presented by the Chair. ○ Suggestion to meet with the new government relations officer before staff council can submit a capital projects outlay request to align our processes with the process in the office of Government and Community Relations. ○ Questions: <ul style="list-style-type: none"> ▪ Could the committee present to the council during the ten minute titbit to socialize the idea of soliciting project requests? <ul style="list-style-type: none"> • Suggestions of a brown bag to introduce the request process with examples of what a request can look like. • Suggestion for creating a template or outline for the request process. Could 	

		<p>be something that can be considered for February of 2022.</p> <ul style="list-style-type: none"> ▪ What is the deadline for submitting capital outlay request? <ul style="list-style-type: none"> • The current proposed process is to solicit proposals and requests for the council– convene a sub-group of this committee to score the requests/proposals. Proposed timeline is usually April 1 for calls and proposals due May 31. July to get it on UNM’s capital outlay request list. 	
4	New Business	<ul style="list-style-type: none"> • Roundtable discussion – priorities for the upcoming year <ul style="list-style-type: none"> ○ UNM Day. Round House should be open Jan 2022 for in person session. Committee members are encouraged to attend. ○ Postcard Campaign in support of UNM’s Legislative Priorities. <ul style="list-style-type: none"> ▪ Suggestions are to wait until people come back to campus. ○ Other suggestions include: Keep suggestions as an open agenda item. • Questions: <ul style="list-style-type: none"> ○ When would we know the final list of UNM legislative priorities? <ul style="list-style-type: none"> ▪ November 1. Postcards can go out the following week. 	
5	Next Meeting	TBD – The Chair will send out a doodle poll to determine the next meeting date.	
6	Adjourn	Meeting was adjourned at 1:41pm	Jennifer