



REGULAR BUSINESS MEETING

July 16, 2024

Zoom

Members Present: Marcus Anderson, Marie Archuleta, Michael Baca, Angela Beauchamp, Jennifer Chamberlin Payne, Sierra Cushing, Sharina Desai, Deena Duran, Grace Faustino, Mark Fischer, Gilbert Gallegos, Jennifer Kavka, Chelsea Kies, Regis Lacher, Joseph Lane, Jhoniq Lentsch, Madeline Lionbarger, Michael McNeil, Frankie McQuerry, Bonnie Minkus Holmes, Stephen Murillo, Gonzalo Olivas, Amanda Ortiz, Amie Ortiz, Zachary Peterson, Mary Phibbs, Andrea Quijada, Vanessa Roybal, Kristina Rucker, Carla Sakiestewa, Yadeeh Sawyer, Jessica Serna, John Shaski, Damion Terrell, Sarah Treviso, Winton Wood, Lisa Yuka

Members Excused: Jess Anderson, Frankie Flores, Bryn McCabe-Kelly, Ivan Olay, Jason Quinn, Quinton Valencia, Robinson Worley

Members Absent: Rene Forsythe, Marvin Gouch, Angela Marie Graham, Loraine Koleski, Tayli Lam, Natalie Rowe, Amber Trujillo McClure

Also Present: Professional Registered Parliamentarian (PRP), Adam Hathaway

- I. **Call to Order:** Speaker Ortiz called the meeting to order at 1:02 p.m.
- II. **Roll Call:** Speaker Ortiz called roll of members and quorum was established.
- III. **Approve Agenda:** With unanimous consent, the agenda was approved.
- IV. **Land Acknowledgement:** The Land Acknowledgement was read by Councilor Faustino.
- V. **Approve Minutes:** With unanimous consent, the minutes from June 18, 2024, were approved.
- VI. **Guest Speakers**
 - a. Communicating with Constituents: Counselor McQuerry, Precinct 14, shared that he sends a monthly email to communicate with constituents, within a week of the meeting. Two to three highlights are selected to share with mail-list and includes links to website. Councilor Desai, Precinct 22, shared a platform called Smore (www.smores.com) to communicate with constituents. Smore is customizable newsletter service, Counselor Desai provided a virtual walk-through of building new posts and basic analytics. Councilor Sawyer, Grade 13, shared that outreach to constituents is done every one to two months via check-in email to keep lines of communication open. News and information are linked and referenced back to the Staff Council newsletter for more detailed updates.
 - b. Councilor Zachary Peterson, Manager of Safety, Safety Week: Counselor Peterson, Manager of Safety, presented information regarding National Campus Safety Awareness Month (September) and UNM would be hosting annual safety week from the 16th through the 21st of September. Booths, tables, and training will be set up September 17th & 18th on main and north campus. Notifications will be made via flyer, Daily Lobo, and electronic billboards on campus.
- VII. **Reports:**
 - a. **President's Report:** July 24 is International Self-Care Day chosen because self-care can be practiced 24 hours a day, seven days a week. President Olay reminded all to take the time needed to care for oneself. Initiatives currently being undertaken are: compensation – taking steps to secure a larger increase which matches the rising cost of living by using the basic needs survey and engaging in the year round legislative process; parking – spaces have been reduced and costs have increased, leadership has been informed and working to devise a

creative solution; CNM tuition remission – discussions have begun with President Elect Terrell, Speaker Ortiz, and Counselor Faustino leading the effort; engagement brown bag – two engagement survey workshops have been scheduled for August. Olay recognized Grace Faustino and Mary Clark for their work with the drone project and identifying safety needs around campus and announced the SC Bike Registration July 18th from 11:00am to 2:00pm on North Campus.

- b. Executive Committee Report: President Elect Terrell shared Executive Committee Current Goals and current progress on attainment:
- CNM tuition remission – working with HR-benefits. Staff interest in CNM courses or programs not offered by UNM needs to be gathered. Staff Council resolution requesting CNM tuition remission be added back to UNM Policy.
 - Better staff compensation/increase – requesting better announcement and communication when there is a benefits costs increase. Staff Success Committee, President Olay, and President Elect Terrell attended a seminar on food and housing insecurity. Possibly proposition of an ad-hoc committee to gather data and propose a resolution to help improve.
 - Parking and transportation issues – looking at creating an ad-hoc committee to gather data and ideas to resolve issues.
 - Safety and lighting initiative – working on drone study, the LoboAlert system
 - Better communication/engagement with staff – looking into additional/different channels for connections, empowering representatives-at-large and potentially converting them to Executive Officer, scheduling monthly committee chair meetings, and coordinating communication to UNM Administration through the Executive Committee.
- c. Speaker's Report: With unanimous consent, Speaker Ortiz appointed members to the following committees:
- Ethics: Lorraine Koleski
 - Rules & Elections: Gonzalo Olivas, Winton Wood
 - Communications & Marketing: Marcus Anderson, Winton Wood
 - Diversity, Equity, Inclusion: Hyunju Blemel, Mark Fischer, Gonzalo Olivas, Cynthia Perez-Chavez, Andrea Quijada, Javier Rios, Gina Urias-Sandoval, Amaris Swan, Hannah Torres, Quinton Valencia, Michelle Wingo, Winton Wood
- d. Treasurer's Report - Treasurer Sakiestewa shared screen with budget for FY24 June, FY24 End, and FY25 budget, and reported on meeting with SC administrator Hawkins and ISS Fiscal agent and will continue to update the council when FY24 closes.
- e. Committee Reports
- i. Ethics – No report.
 - ii. Rules & Elections – No report.
 - iii. Communications & Marketing – committee will have its first formal meeting in August.
 - iv. Diversity, Equity, and Inclusion – Drafting a resolution for neurodiversity training and disability training; draft to expand bereavement.
 - v. Environmental Sustainability – working and planning on a bicycle registration drive with two upcoming dates – August 15th 11:30 at Fitz Plaza, and potentially September 19th 11:30. Budget request to be submitted for bike helmets and locks. Asking for volunteers interested in this topic for either date to help table event and contact local bike stores for sponsorship.
 - vi. Government Relations – meetings will be held on the second Friday of the month at 11:00 am, if anyone would like to join the committee. Next meeting will determine chair and co-chair. Arrangements are being made to connect with legislative finance committee. A request was made for more detail on legislative postcards regarding priorities.
 - vii. HSCS (Health Sciences Center Staff) – meeting had to be postponed due to Independence Day, update to come in August.
 - viii. Technology – working through remote tech survey results, getting detail organized, and providing summaries for open ended questions. Hoping to have completed within the next month so a report can be presented. Looking to update committee charge, would like to advocate for UNM Tech staff. The committee was invited to participate as part of shared governance with the department of the CIO.

- ix. Rewards and Recognition – Discussing potential ways to recognize staff and appreciate them, survey was sent out in committee to rank presented ideas. Hopes to have something to share during next meeting.
- x. Staff Success – Several Lunch & Learns scheduled, August 13th and 15th, to discuss Gallup staff engagement survey, September 23rd meeting will be about Ageism, and November 25th regarding AI. Basic needs survey meeting shared a visual representation of all student basic needs, committee intends to attend consortium meetings to continue to advocate for staff. August 6th 3:00 pm is next scheduled committee meeting, if anyone wants to attend, planning for Staff As Students event will be discussed.
- xi. Strategic Planning – No members; council will need to address removing this committee.
- xii. UNM Policy Review – Committee met to review and update charge of committee and are looking at proposing an update to UAP 1150 to include at-large executive committee members as officers. Then, on behalf of the committee, Terrell moved to amend the committee charge. Discussion was opened. It was moved to amend the proposed change with the additional changes proposed by executive and additional wording.
It was moved to postpone until the August 20th meeting. The motion was seconded and with unanimous consent the motion passed.

VIII. Meeting adjourned at 3:08 p.m. [Minutes](#) submitted by Amy Hawkins, Staff Council Administrator.