

Staff Council Standing Committee Minutes



**Committee Name:** IT Committee  
**Meeting Date and Place:** 7/17/2020 MS Teams  
**Members Present:** Azura Tallant, Sean Fisher, Amie Ortiz, Grace Faustino, Marcus White, Brian Vineyard, Jason Quinn  
**Members Excused:** Mark Reynolds, Cindy Mason  
**Members Absent:**  
**Guests Present:**  
**Minutes submitted by:** Azura Tallant

	Subject	Notes	Follow-Up
1	Approve Agenda	Azura moved to approve; Jason Seconded	
2	Approve Minutes (7/17/2020)	n/a – Since unsure, Grace Faustino prompted a short discussion with Amie Ortiz about approving the minutes. There are none to approve for July, but the committee will approve minutes from July meeting in August.	Approve minutes for July at Aug. meeting
3		All attendees gave short introductions.	
4	New Business	<ul style="list-style-type: none"> <li>- Committee reviewed and edited charge draft to be presented at July Staff Council Business meeting</li> </ul> <p>Discussed:</p> <ul style="list-style-type: none"> <li>* Need for committee b/c a Staff Council event had come up where having advice /guidance/ vetting around technology would have been helpful</li> <li>* Would committee activity include helping to advocate for people when new technologies are brought forward/implemented, training, if staff council is looking at technology we create a process to support committee initiatives using the technologies – ie opinion or voting tool used for SC elections , collaborate tools, helping support Amy, web development, etc.</li> <li>* Future proofing – looking for ways to do something different tomorrow, and folks who are not tech centered have a disconnect – preparing and having someone</li> <li>* Prepare SC specific materials or guidance/info/best practices on where to find job aids, existing documentation/ fast infos (SC materials to be reviewed by SC Comm&amp;Marketing prior to publication/distribution); New SC councilor technology information/checklist – recommending existing university technology;</li> <li>*Also discussed that there had been mention that UNM is looking at Kronos/lobotime timeclocks</li> <li>* Discussed committee being a clearing house/ collect concerns/ potentially help create focus groups so staff have university wide representation;</li> <li>* Discussed committee being a voice for staff on Executive Admin/ senior leadership committees on large technology purchases/decisions</li> <li>* committee to evaluate technology inequities within staff</li> <li>* look at issues like how Software licensing vendors undervalues staff</li> </ul> <p><b>Action Items:</b>                      Azura, Co-Chair, to present Committee Mission/Charge to Staff Council for vote at July business meeting.</p>	
5	Next Meeting	Meetings to be held 3 <sup>rd</sup> Thursday of the month from 2:00-3:00pm	
6	Adjourn	Meeting adjourned at 4:10pm	

