



Staff Council Standing Committee Minutes

Committee Name: Student Success

Meeting Date and Place: University Club, May 14, 2018

Members Present: Melissa Pacheco-Armijo, Brian Vineyard, Marisa Casteneda, Gina Urias-Sandoval, Cindy Mason

Members Excused:

Members Absent: Brooke Cholka, Joanne Kuestner, Krystal McCutcheon

Guests Present:

Minutes submitted by: Cindy Mason

	Subject	Notes	Follow-Up
1	Approve Agenda	Agenda item added – FERPA training making mandatory to support students	Marisa will get more information for next meeting
2	Approve Minutes	Approved	
3	Old Business	<p>Read to Me: De-brief – Melissa commented that all books were collected from sites and APS representative did a very good job by coordinating pickup and promotion; UNM press books will be stored in another state and will not be available for donation in the future; will have to consider another source Marisa suggested working with the Boy Scouts, teachers, or community organizations</p> <p>Staff as Students: De-brief – Brian will submit form; location in SUB or Travelstead, Brian will confirm w/Amy; clarify if fee will be waived for grad school applications, how do we track to do so, Marisa suggested a tracking process (tbc)</p> <p>Karin R. Scholarship – discussion on how to generate funds for the scholarship; it was unclear who Karin is/was, what is the best way to encourage giving to the scholarship, how can it be best described to get “buy in”; suggestions to keep funds for future awards was to have a drive, do a raffle, ask for donations, budget a portion of SC picnic index to scholarship to keep funds re-occurring; discussion continues</p>	<p>Committee will brainstorm on possible partners to work with</p> <p>Brian will confirm Fall’s SAS location and will get it organized</p> <p>Gina will continue to get ideas on how to generate funds; Cindy will look into the processes for scholarship awards to staff</p>
4	New Business	Recognition of graduates who are staff plan – President Stokes recognized the grads/staff during the commencement ceremony on Saturday.. good job Gina! ; discussion continues on how to recognize those graduates: reception, recognition during SC business meeting, pins, certificates were all suggested	Committee will continue discussion and will establish recognition
5	Recruitment	Encourage councilors and staff to attend meetings	On-going
	Next Meeting	The next meeting will be (June 11, 2018, 12pm, University Club)	Meeting adjourned (1:15pm)