



Staff Council Standing Committee Minutes

Committee Name: Student Success Committee

Meeting Date and Place: GSM 318 Monday, August 13, 2018

Members Present: Brian Vineyard, Gina Urias- Sandoval, Brooke Cholka, Marisa Castañeda

Members Excused: Joanne Kuestner, Krystal McCutcheon, Cindy Mason, Melissa Pacheco-Armijo

Members Absent:

Guests Present: Elijah Wood, Carla Sakiestewa, Tracy Wenzl, Ryan Gregg

Minutes submitted by: Cecilia Brooke Cholka

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved	
2	Approve Minutes	Minutes from July will be reviewed at the Sept meeting.	
3	Old Business	<p>I. Event Debrief: Workshops. The workshops went really well. The Resources workshop had 18 people, Zotero had 8 people. It was really good to have two librarians, one to walk around and help while Todd presented. Suggestions for future workshops: For the Zotero workshop, tell people ahead of time to bring their own laptops and have already downloaded the software. For the Resources workshop, send a survey out ahead of time to see about what items people would like to know about so that the workshop can start right away, rather than wait for people to discuss things. Have an "advanced" Zotero workshop for those that already attending the first one. Do we want to have snacks/water at future workshops?</p> <p>II. Ask Me Initiative: We are still in need of volunteers. We have tables, chairs, paperwork, aprons, umbrellas, and stickers. We really need people.</p> <p>III. Staff as Graduates: The survey is done and ready to be sent out. Exec looked at it and ok'd it. Exec suggested that we do the recognition events in Nov, we are sending back suggestion to do events in Feb (for summer and fall graduates) and July (for Spring graduates). We are going to continue to ask UNM Administration for access to graduates who are staff.</p> <p>IV. Staff as Students: We still need an event location. People have not been responsive with whether we can use their locations. Suggestions for possible other venues: Engineering, Lobo Lair, La Posada, North Campus, Zimmerman.</p> <p>V. Shared Knowledge Conference: We are good to go with this event. Interest surveys will be sent out in Sept.</p> <p>VI. Karin R Staff Scholarship: UNM Foundation already has an account for this scholarship and some people have already made donations. It will not be an endowed scholarship because that requires at least \$25,000 to start and only gives 12% a year. People can donate using payroll deductions and can make one-time payments. We can fundraise and then deposit money into the account. Award must go to a UNM staff to cover UNM educational costs. Payment will go through financial aid as a scholarship. We will take this semester to get things off the ground.</p>	<p>Follow-up with Todd about future availability. Get feedback from committee when they want to do the next set of workshops</p> <p>Everyone needs to continue to send stuff out to get more volunteers.</p> <p>Gina will email Terry Babbitt about getting the staff who graduated list.</p> <p>Brian and Gina will continue to work to identify a location.</p> <p>Brooke is meeting with SKC planners.</p> <p>Next steps will be determined, including: giving letters, criteria and grading metrics, plan.</p>

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	Next Meeting	The next meeting will be Monday, September 10, 12p-1p	

Meeting adjourned 1:15pm