

Staff Council Standing Committee Minutes



Committee Name: Student Success

Meeting Date and Place: April 13, 2015, Robert Wood Johnson Foundation conference room

Members Present: Mary Clark, Renee Delgado-Riley, Lisa Gilmore, Marever Gonzalez-Ramos, Sarah Kieltyka, Joanne Kuestner, Melissa Pacheco-Armijo, Talal Saint-Lot, Deanna Sánchez-Mulcahy, Maria Stutsman y Marquez, Jennifer Trujillo, Gina Urias-Sandoval, Brian Vineyard

Members Excused: David Hansen,

Members Absent: Ana Mae Apodaca, Bob Christner, Chris Gutierrez, Shannon McCoy Hayes, Catherine Montoya, Vicky Morris-Dueer, Stephen Murillo, Michele Navarette, Christopher Gallegos, Frankie Flores, Henry Allen, Nicole Jones, Amber Lucero,

Guests Present: N/A

Minutes submitted by: Deanna Sanchez-Mulcahy

	Subject	Notes	Follow-Up
1	Approve Agenda	Agenda was approved	
2	Approve Minutes	Minutes from 3/9/15 were approved	
3	Spring Staff as Students	<ul style="list-style-type: none"> • New attendees to the event • Total headcount = 224 per Gina • Positive – full service shop; but that students could go back to office and register later • Information Sheet <ul style="list-style-type: none"> • Renee said there was an information sheet at one point – needs updating • Child care for staff to take classes <ul style="list-style-type: none"> • Liability issues • COE hires licensed child caretakers • Partner with GPSA • Care.com – to find childcare • Monitor for the food for volunteers and bigger signs <ul style="list-style-type: none"> • Move the refreshments closer to the front so staff can see the refreshments • Survey about this event <ul style="list-style-type: none"> • What affects your choice to forego this benefit? • Lisa can take the sign-in sheets and develop a spreadsheet • Renee said there was a survey developed (Survey Monkey) but, never used • Maria asked about a recent survey but, it was just for faculty • If they can't make the event, is there a way to get their registration date changed? <ul style="list-style-type: none"> • Per Gina, people should attend to take advantage of the Staff as Student privilege due to the demands placed on the offices who support the event (e.g., Registrar) • Lisa asked if the Student Success 	

		<p>Committee could facilitate a list for those who cannot attend. This is not possible at this point.</p> <ul style="list-style-type: none"> • Presently, staff can have 1 week to contact the Registrar's Office to register early if they were not able to attend the event. We do not want to jeopardize this by placing more demands on the offices which assist. • Faculty are not included in the invitation because this event is sponsored for staff by staff. <ul style="list-style-type: none"> • We don't turn faculty away if they attend. • It is simply targeted to staff because it is financed by staff funding. • Gina thanked the volunteers 	
4	Read to Me book event	<ul style="list-style-type: none"> • Over 1400 books donated by UNM • Thanks to Jennifer, Joanne, Melissa and all volunteers • Making the stickers helped • How to note that the books had stickers so that volunteers did not have to check each book for the stickers • Thank you to the mail services staff • Reception in August • Follow-up email to all of the staff who served as "drop-off" stations <ol style="list-style-type: none"> 1. Return lables • Debrief form for event 	
5	Staff Scholarships	<ul style="list-style-type: none"> ▪ PCS – staff scholarships <ul style="list-style-type: none"> • Presently able to award around 3 @ \$350 each ▪ With current budget cuts, the Provost indicated that departments should not be asked to contribute ▪ Provost will supplement to award 5 possible scholarships ▪ Create a Foundation account so people can donate through United Way ▪ Lisa – is there a way to partner with the Bookstore for a book loan? <ul style="list-style-type: none"> • Staff can return the book • If the staff does not return the book, then they could be charged for the book • Athletics currently utilizes this and students have to sign a contract and if student chooses to keep the book, their Bursar's account is charged. 	

		<ul style="list-style-type: none"> ▪ Joanne orders the textbook for the her department, could “desk copies” be ordered from the publisher? 	
6	Loborrito Breakfast July 16	<ul style="list-style-type: none"> ▪ July 16 in the morning ▪ Events Committee will be taking this event under their purview next year ▪ This year, we will help train Laney ▪ Recruiting administrators to serve <ul style="list-style-type: none"> • Gina will send the list to the committee ▪ Joanne – why not include faculty to collaborate <ul style="list-style-type: none"> • Only if faculty financially collaborate ▪ Lisa and Rene will help coordinate the event this year 	
7	Co-Chair	<ul style="list-style-type: none"> ○ Melisa Pacheco-Armijo has been voted as co-chair <ul style="list-style-type: none"> ▪ More reporting responsibilities ▪ They will tag-team responsibilities, attending meetings, submitting paperwork/reports 	
8	Inactive Committee Members	<ul style="list-style-type: none"> ▪ Gina is going to send annual email to determine if people are still interested in being on the committee ▪ The new policy that says that staff councilors do not have to serve on a committee ▪ Recruit interested staff that might like to contribute to the efforts of the committee 	
9	Success Coaching for Students- Maria	<ul style="list-style-type: none"> ▪ We need volunteers from faculty and staff to work as coaches with students through their first year ▪ Hiring two full-time staff to coach and to work with Unidos ▪ 43 coaches total; 30 spaces for volunteers; will take more volunteers depending on the need ▪ Compatibility.com to match students/coaches – pilot ▪ UNM has been working with academic coaching model but, is now being moved to a life coaching model – a more holistic model ▪ Students who opt out are not retained at as high a rate as those who received coaching ▪ Pilot program for time management program (Co-Pilot) ▪ Meet with one student once per week for minimum 30 minutes ▪ Maximum of 700 students to be 	

	<p>coached</p> <ul style="list-style-type: none">• 1st year• 1st generation• Pell Grant recipients• Remediation – people who need college preparation courses <p>▪ Contact Maria at mstutsmarquez@unm.edu if you would like to volunteer</p>	
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