

## Staff Council Standing Committee Minutes



**Committee Name:** Student Success  
**Meeting Date and Place:** **March 10, 2014**, RWJF Center for Health Policy  
**Members Present:** Lisa Gilmore, Deanna Mulcahy, Gina Urias-Sandoval, Mark Reynolds, Melissa Pacheco-Armijo, David Hansen, Cindy Mason, Sarah Kieltyka, Chris Gallegos, Mary Clark  
**Members Excused:** Renée Delgado-Riley, Anna Parra-Lombard, Amber Lucero and Vicky Morris-Dueer, Kate Lenzer  
**Members Absent:** Meriah Heredia-Griego, Elisha Allen, Catherine Montoya, Robert Christner,  
**Guests Present:** N/A  
**Minutes submitted by:** Melissa Pacheco-Armijo

|   | Subject                                      | Notes   | Follow-Up         |
|---|--|---|-------------------|
| 1 | Approve Agenda                               | Agenda was approved   |                   |
| 2 | Approve Minutes                              | Minutes from 2/10/214 were approved with changes.   |                   |
| 3 | Staff as Students 4/7/2014<br>SUB Ballroom C | Suggestion to send out informative “sound bites” to constituents to get the word out. Sarah will send out email asking for departments to participate and an email to staff council for volunteers. Volunteers should be given better tools to answer questions from staff or at least know where to refer them to.<br>1700.00 budget – box lunch versus Pizza for volunteers – how to monitor – will require a resource if you use tickets or honor system. Pizza would save the committee money. Need to determine what to use savings for. Suggestions of using the savings from the catering on more SWAG items.<br>Need SWAG from committees and departments for drawings. Drawings are held after event, winners are notified via email, phone call, or text? |                   |
| 4 | Read to me Book Drive                        | Short time frame to participate. We are not listed as collaborators but would like to participate on some level. UNM Press will have some books to donate but not as many as last year. Drop boxes could be located at PPD front office, UNM Childcare Center, possibly at Medical School HSSB. Dates need to be firmed up ASAP for deadline to receive books and labeling. Really try to attend the collaborative presentation to represent UNM.   |                   |
| 5 | Food Pantry                                  | The February food pantry went very well. Many volunteers and many students who benefitted. Need to work on better communication with Parking Services. Cindy will be Staff Council POC for volunteers. Linda Lindquist of Dean of Students will be taking care of all future flyers. March date is still in the works.  |                   |
| 6 | Insurance Exchange                           | Mary Clark would like to get the word out to all staff especially Spanish speaking and those that are living under the poverty level, about the requirements for Insurance Exchange. Need to have filed income tax to be eligible.  |                   |
| 7 | Presentations                                | Sarah – CNM to UNM Transfer Advisor: Registrar’s Office   |                   |
|   | Next Month’s Presenters                      | April: Mary and Joanne  |                   |
|   | <b>Next Meeting</b>                          | The next meeting will be Monday, April 14, 2014 12pm, RWJF Center for Health Policy   | Meeting adjourned |