



STAFF
COUNCIL

Staff Council Standing Committee Minutes – Rewards & Recognitions

Meeting Date and Place: July 12, 2023. 2 – 2:50 PM @ via Zoom

Members Present: Yadéeh Sawyer, Amie Ortiz, Andrea Quijada, Jennifer Kavka, Aminda Courtwright, Jennifer Chamberlin Payne

Excused Absent: Candi Romero, Jennifer Trujillo

Ex-Officio: Joe Lane

Members Absent: Tom Luna

Guests Present:

Minutes Submitted by: Amie Ortiz & Yadéeh Sawyer

	Subject	Item	Notes
1.	Meeting to Order		2:04 pm
2.	Indigenous Peoples' Land and Territory Acknowledgement	<p><i>Reciting a land acknowledgment is a traditional custom dating back centuries for many Native communities and nations. For non-Indigenous communities, land acknowledgment is a powerful way of showing respect and honoring the Indigenous Peoples of the land on which we work and live. Acknowledgment is a simple way of resisting the erasure of Indigenous histories and working towards honoring and inviting the truth.</i></p> <p>Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico - Pueblo, Navajo, and Apache - since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.</p>	
3.	Approval of Agenda	<p>Approval of July meeting agenda</p> <p>(7) July 2023 Rewards & Recognitions Agenda.docx</p>	Approved
4.	Approval of Previous Meeting Minutes	<p>Approval of June meeting minutes</p> <p>(6) June 2023 Rewards & Recognitions Minutes.docx</p>	Approved

5.	Guest speakers		
6.	Unfinished Business		
7.	New Business	<ol style="list-style-type: none"> 1. Debrief on the Multiplier Let's do Lunch (Jennifer K.; sc-events-and-funding-request-form MultiplierDebrief2023.pdf) 2. Outstanding Supervisor Award <ol style="list-style-type: none"> a. Update on the funding request (Amie) <ol style="list-style-type: none"> i. Format of attendees and event (e.g. all nominees and guest, decorations) ii. Order food b. Flyer is ready to go c. Review and finalized updated nomination form (OSA Nomination Updates Su2023.docx ;then update the online form and link) d. Submit for score volunteers (one scorer from each of the following areas - Staff Council, HR, Office of the President, Office of the Provost, and HSC Chancellor's office) e. Market calls for nominations 3. 2nd Quarter PAWS (May) <ol style="list-style-type: none"> a. Reflection on the process and address if the nomination form needs additional re-working 4. Staff Appreciation Week/Events Approach for the 2023 – 2024 Fiscal year <ol style="list-style-type: none"> a. 2023 de-brief review (sc-events-and-funding-request-form SAW2023 DEBRIEF.pdf) b. UNM has ~4500 staff in all locations. Estimate at 1/3 in attendance to any given event. c. Proposed events, instead of a week (SAEvents 2023-2024ProposedEventCost.xlsx): <ol style="list-style-type: none"> i. Summer luncheon ii. Fall happy hour at the University Club (with live music?) iii. Spring breakfast burritos at LaPo 5. 3rd Quarter PAWS – ready to go out. Open August 1 – 31. 	<ol style="list-style-type: none"> 1. Well attended. High interest to repeat again. Recording the session is not possible. Clarify if sessions can be attended as single events. Encourage presenters to allow for mix and match. Joe Lane will lead this moving forward. Possibly a leadership series (e.g. U-Lead). <ol style="list-style-type: none"> a. For sessions, it could be helpful to collect grade information for attendees through a survey to make the more accessible for lower grade staff. 2. a. Catering is the main point. Estimated as 60 attendees (2022 had 121 nominees). All scenarios have vegan/veggie/meat options. Catering is for food only, as the tables are included in the rental of the space. Make the funding request for 120 people to maximize the funds, but adjust with RSVP 1 week out. Amie will have gluten free, fruit, and aim high. Present at the July General meeting for approval. <ol style="list-style-type: none"> b. Yadéeh will update the nomination form for final review the final week of July for open in August. **Yadéeh send a calendar invite out to the committee for this. 3. Redaction worked well. Quality of nominations was still difficult. Have this conversation at the next meeting as to how to get better quality. Yadéeh will modify for 2 examples each prompt. 4. Move discussion to next month.

		<p>6. Evaluate award cycle</p> <p><u>Future items through special working sessions</u></p> <p>7. Award re-structuring: (Award Restructuring_Fa2022.docx)</p> <p>a. Gerald May (Yadéeh) b. Jim Davis (Yadéeh)</p>	<p>5. Yadéeh will send the request to Amy.</p> <p>6. Move discussion to next month.</p>
8.	Announcements & Check-ins	As time permits.	
9.	Upcoming Events	<p><i>Listed in chronological order:</i></p> <ul style="list-style-type: none"> • 3rd Quarter PAWS (August) • Outstanding Supervisor Award (Call August & September) • Gerald May Award (Call mid-Oct through mid-Nov) • 4th Quarter PAWS (November) • 2024 Staff Appreciation Week planning (start in December) • 1st Quarter PAWS (Feb 2024) • Jim Davis 2024 (Call March) • Staff Appreciation Events (May 2024?) • 2nd Quarter PAWS (May 2024) 	
10.	Adjournment	Next meeting August 9, 2023, 2-3 pm @ Zoom	2:58 pm