



Staff Council Standing Committee Minutes

Committee Name: Executive

Meeting Date and Place: Aug 04, 2023, 11:15 AM – 12:30PM; Zoom

Members Present: Joe Lane, Amy Hawkins, Tayli Lam, Angie Beauchamp, Ivan Olay, Amie Ortiz, Amber Trujillo McClure, Bonnie Minkus Holmes,

Excused Absent: Grace Faustino, Frankie Flores,

Members Absent: Jennifer Kavka, Mark Fischer

Guests Present:

Minutes Submitted by: Amy Hawkins

	Subject	Item	Notes
1.	Call to Order		Meeting started at 11:17 a.m.
2.	Approval of Agenda		Approved with amendments.
3.	Approval of Previous Meeting Minutes	7/28/23	Approved.
4.	Indigenous Peoples' Land and Territory Acknowledgement		Read by Ivan Olay
5.	New Business	<p>a. Guest Presenters:</p> <ul style="list-style-type: none"> Jennifer Kavka presented with a question regarding Staff Council's role in supporting staff members with a CEEO investigation. Staff Council discussed at length and Amy provided some information about the process such as the difference between an advocate and a support person and the role of a support person. It is not within Staff Council's role to provide direct support however, if an individual who happens to be a councilor agrees to be the support person for another staff member that's fine (anyone can be a support person) it just must be known that it is done as an individual, not as a councilor or representative of the council. We welcomed the Ethics Committee at 12:15. Stephen began with some questions regarding the role of the committee and teasing out their role to become a more active resource for Staff 	<p>a. NA b. NA c. NA d. NA</p>

		<p>Council. Exec discussed and several ideas were brought up as potential next steps such as: presenting to SC at monthly meeting; sending an email to the SC listserv reminding councilors that they are there as a resource for any situation that has them questioning their role as SC.</p> <p>b. Administrator’s Report -</p> <ul style="list-style-type: none"> • Amy provided the steps used for completing CARS (Categorization of Reserves) via Teams, gave an overview of the process, and answered questions regarding what happens when an account is overspent and how the treasurer can relate to council that there are funds to be spent. <p>c. Round Table</p> <ul style="list-style-type: none"> • Ivan asked the committee about the WIT request from Grace. SC Exec is interested in looking at an Event/Funding Request. • Joe – Lunch & Learn Event Request: Gallup Survey – Approved as presented. <p>d. President Elect’s Report – Ivan provided an update on policy re: community engagement via Teams.</p>	
6.	Announcements	Next meeting: 9/1/23	
7.	Adjournment		Meeting adjourned at 12:37 p.m.