

Staff Council Standing Committee Minutes



Committee Name: Executive

Meeting Date and Place: 3/1/16, University Club

Members Present: Mary Clark, Crystal Davis, Jodi Perry, Carla Sakiestewa, and Jasmine Torres

Members Excused: Joaquin Baca, Danelle Callan, Renee Delgado-Riley and Kathy Turner

Guests: Josh Clifford and Lisa Walden, Co-Chairs of the Communications & Marketing Committee

Minutes submitted by: Kathy Meadows

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved with changes	
2	Approve Minutes from 2/23/16	Approved.	
3	SC Communication Standards	<p>Clifford and Walden gave a brief update from the Communications & Marketing (C&M) committee. They are working on creating formal communication standards for Councilors, focusing on communication with constituents.</p> <p>The C&M also recommended that written reports from the Staff Council President and the President Elect (Executive Committee Report) be provided to Councilors in advance of the monthly business meeting. The Executive Committee agreed with this recommendation.</p> <p>Clifford and Walden stated that the work of the C&M Committee, over the next few months, will focus on encouraging Councilors to communicate with constituents and the creation of standardized templates for event flyers.</p> <p>Clifford and Walden also recommended that a monthly SC Committee Chairs meeting be held. A Chairs meeting will be scheduled for March and this item will be discussed with the Committee Chairs at that time.</p> <p>Next steps: these recommendations will be vetted with the C&M Committee and forwarded to the Executive by the end of April 2016.</p>	
3	Administrative Officer's Report	<p>On behalf of the Student Success Committee, Meadows presented a funding request in the amount of \$1,540 for the Spring Staff as Students. This was approved.</p> <p>Meadows gave a brief update on the precinct elections and stated that, at this time, there is a .05% response rate.</p> <p>On behalf of the UNM Retiree Association, Meadows presented a request to for a donation to purchase a memorial bench, placed by Scholes Hall, in honor of Dr. Lee Zink. The Committee approved a \$300 donation.</p> <p>Meadows reviewed the questions submitted by the Councilors for Regent Doughty, who will be the guest speaker at the March Staff Council meeting. Since there were so few questions, it was agreed that Meadows will solicit questions through eNews from the general staff.</p> <p>The Executive Committee meeting for 3/8/16 will be canceled and the meeting scheduled for 3/22/16 will be rescheduled for 3/21/16, which is prior to the UNM Budget Summit.</p>	

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4	President's Report	<p>Davis spoke about the work on the UNM 2020 update, which will include a review of data from recent surveys and an evaluation of declining services especially in the area of student advisement.</p> <p>GPSA is working on a resolution to "bridge the gap" between main and north campuses. This resolution will be forwarded to the Staff Council for review and possible support.</p> <p>Davis asked for volunteers to attend the F&F meeting on 3/8/16 (Clark volunteered) and the FSBC meeting on 3/8/16 (Sakiestewa volunteered).</p> <p>There was a general discussion about a "Call to Action" among the staff to show solidarity.</p>	
5	President Elect's Report	No report.	
6	Speaker's Report	No report.	
7	Treasurer's Report	No report.	
8	Roundtable	No other items were discussed.	