

Staff Council Standing Committee Minutes



Committee Name: Executive

Meeting Date and Place: 06/28/16, University Club

Members Present: John Byram, Danelle Callan, Mary Clark, Aaron Cowan and Daniel Weems

Members Excused: Crystal Davis, Renee Delgado-Riley and Carla Sakiestewa

Members Absent: Joaquin Baca

Guest: Marjorie Crow

Minutes submitted by: Kathy Meadows

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved.	
2	Approve Minutes from 6/14/16	Approved.	
3	Update from Employee Life Committee	Crow presented a draft resolution about winter break and asked for feedback. This resolution will be presented to the Council in July. Crow discussed the purpose and content of the Occasional Communique. From now on, Crow will send a draft to the Co-Chairs of the Communications & Marketing Committee and the SC Admin Officer for editing before it is distributed to Councilors.	
4	Administrative Officer's Report	The Catastrophic Leave Policy is under review. Meadows suggested that HR provide an annual audit report to the Council on the Cat Leave Program and the Short Term Disability Program. On behalf of the HSCS Committee, Meadows presented a Funding Request in the amount of \$3,243.15 (\$1,832.85 to be provided by HSC) for the HSC LOBORrito Breakfast. This was approved. Meadows stated that there is one vacancy on the Faculty Staff Benefits Committee. She will recruit for this vacancy among the general staff and the appointment will be made in July. Meadows reviewed all of the vacant seats on the Council. Meadows suggested that the Jim Davis Award be moved from July to April, which is Volunteer Appreciation Month. A brief discussion followed. Meadows discussed the idea of replacing the Constituent Listservs with a Councilor Blog. There was a lengthy discussion.	Callan will contact VP Anderson about the audit report to the Council. Callan will contact Ava Lovell to ask if HSC would be willing to split the cost of the Breakfast, 50/50 with the Council. Clark will contact the Co-Chairs of the Engagement Committee to discuss vacancies. Weems will seek feedback from the Rewards & Recognition Committee about this change. Meadows will seek feedback from the Communications & Marketing Committee.
5	President's Report	Callan discussed her meeting with President Frank and Ava Lovell.	
5	President Elect's Report	No report	
6	Speaker's Report	Clark will consult with Byran Piatt about campus safety training.	
7	Treasurer's Report	No report	
8	Roundtable	Cowan spoke about emergency preparedness, public safety and self-defense. Byram stated that the Co-Chairs of the Communications & Marketing Committee would like the Speaker to remind Councilors about best practices for social media, i.e., posting photos to Facebook.	