

Staff Council Standing Committee Minutes

Committee Name: Executive

Meeting Date and Place: 08/04/15, Faculty Staff Club

Members Present: Crystal Davis, Mary Clark, Renee Delgado-Riley, Jodi Perry, Carla Sakiestewa, Kathy Turner, Jasmine Torres

Members Excused:

Minutes submitted by: Jasmine Torres



	Subject	Notes	Follow-Up
1	Approve Agenda	Approved	
2	Approve Minutes from 7/28/15	Approved	
3	ERB Issue - Jodi	Clark suggested asking payroll about coding to determine which on-call employees may qualify for ERB. Perry suggested a bi-annual email informing on-call employees of their ERB status. Davis proposed that ERB information should be included in staff offer letters.	Davis will contact HR about employee coding and ERB requirements.
4	New Councilors/Skill Set - Jodi	Perry has organized new councilor information and would like new councilors to be contacted to suggest applicable committees.	Clark will contact new councilors by email.
5	President's Report	Davis reported that Rob Burford has reconvened the Student Conduct Committee and is asking for staff volunteers. Davis has been informed by someone on the VEBA board that all VEBA committee appointments will be approved by President Frank. Davis suggests writing a resolution in opposition to the change. Clark suggested that Davis contact President Frank directly, in person or by email, to express Staff Council views on the committee appointments before drafting a resolution. Davis has received feedback that Staff Council is asking for too much data from Staff Engagement survey. Davis proposed that we ask for specific data about supervisors and departments, in order to expedite the process of receiving new data.	Davis will contact President Frank in regard to VEBA committee matter. Davis and Delgado will meet with President Frank and/or Dorothy Anderson of HR regarding survey data.
8	President Elect's Report	None	
9	Speaker's Report – Councilor attendance and service requirements	Clark reviewed her proposal that staff councilors have a 10-hour annual volunteer requirement. Davis suggested increasing the minimum to 12 hours. Clark will monitor councilors' hours, and annual events will be standardized to encourage participation.	Clark will draft a statement for the handbook. As per Adam Hathaway, this can be included with a majority vote at a Staff Council meeting.
10	Treasurer's Report	None	
11	Roundtable	Group discussed the Staff Engagement survey, desired outcomes from the acquisition of more data, and the format of the finished survey.	