

# Staff Council Standing Committee Minutes

**Committee Name:** Executive

**Meeting Date and Place:** 7/23/14, Faculty Staff Club

**Members Present:** Mary Clark, Renee Delgado-Riley, Jarrett Hines-Kay, Cindy Mason and, Danielle Gilliam, Crystal Davis

**Members Excused:** Gina Urias-Sandoval, Gene Henley, Joaquin Baca, Kathy Meadows

**Members Absent:** None

**Minutes submitted by:** Jarrett Hines-Kay



	Subject	Notes	Follow-Up
1	Approve Agenda	Approved	
2	Approve Minutes	Minutes from 7/2/14 were approved.	
3	President's Report	Delgado-Riley discussed the process on promoting self-advocacy with staff. Exec will edit the document that Mary worked on and we will promote the process. Exec will create a spreadsheet documenting the experiences of employees on our campus and create a more strategic method of dealing with complaints. Delgado-Riley discussed scheduling focus groups through EOD Learning Central in the Fall as well as having a meeting on the 8/30 with the Ad Hoc committee for Strategic Planning to discuss the marketing plan. Delgado-Riley discussed the financial analyses of data from tuition remission use at NMSU and the importance of having this option at CNM as well.	
4	President Elect's Report	None	
5	Speaker's Report	Clark still working on recruiting for the six vacant precinct seats.	
6	Treasurer's Report	Mason estimated that we will be approximately \$13,000 in the hole due to poor picnic sales.	
7	Protocol for Dealing with Staff Complaints	Chief of Staff Wohlert suggested that we create a process to vet these complaints. Speaker Clark suggested that we not consider complaints made anonymously. EXEC will ask Human Resources, Staff Ombudsperson, and Director of OEO to speak with us to assist in this process. President Delgado-Riley suggested using data collection to determine the location and issue of complaints to determine if it is an issue which is affecting a large number of staff. If any action is taken by EXEC, we will then follow up to determine the outcome.	
8	Guest Speakers for August	Upcoming: JT from Executive Services will present on Work Assessment Exam. Recreational Services to discuss WOW pass and Outdoor Adventure Benefits.	
9	Update on Vice President for HR candidates	The forums were announced and President Delgado-Riley encouraged EXEC members to attend.	
10	Update on Staff Council Leadership Training Sessions (Mary)	First two sessions were very well attended, most attendees learned much more about what Staff Council does. August's presenter will be AVP Andrew Cullen.	