

## Staff Council Standing Committee Minutes

**Committee Name:** Executive

**Meeting Date and Place:** 6/24/14, Faculty Staff Club

**Members Present:** Mary Clark, Crystal Davis, Renee Delgado-Riley, Jarrett Hines-Kay and Cindy Mason

**Members Excused:** Joaquin Baca, Gina Urias-Sandoval

**Members Absent:** Danielle Gilliam and Gene Henley

**Minutes submitted by:** Kathy Meadows



	Subject	Notes	Follow-Up
1	Approve Agenda	Approved	
2	Approve Minutes	Minutes from 6/13/14 were approved.	
3	President's Report	<p>Delgado-Riley is working on drafting a Mission statement for the Council. She requested the formation of an Ad Hoc Strategic Planning Committee. This was approved. Clark suggested that a representative from each Staff Council Committee serve as a member of the Ad Hoc Committee. This was approved.</p> <p>Delgado-Riley submitted a funding request to the Division of Student Affairs for 2014 SAM events.</p> <p>As part of the Council's strategic planning efforts, Delgado-Riley would like to begin implementing Focus Groups for staff in September. She contacted IT to discuss ways in which staff can sign up for various sessions.</p> <p>Delgado-Riley is scheduled to meet with the Provost next week.</p>	Delgado-Riley will identify the committee's charge and specify a time frame for completion of duties.
4	President Elect's Report	No report.	
5	Speaker's Report	Clark and Delgado-Riley met with the Employee Life Committee to discuss the Committee's charge and to provide ideas for new goals.	
6	Treasurer's Report	Mason gave a brief report on the Council's budget for FY14. Picnic ticket sales were also discussed.	
7	Administrative Report	No report.	