

Staff Council Standing Committee Minutes

Committee Name: Executive

Meeting Date and Place: 8/28/13, Faculty Staff Club

Members Present: Mary Clark, Renee Delgado-Riley, Gene Henley, Traci Jastrzemski, Karen Mann, Mark Reynolds, Chelsea Beth Walker and Tracy Wenzl

Members Excused: Carol Bernhard

Minutes submitted by: Kathy Meadows



	Subject	Notes	Follow-Up
1	Approve Agenda	Agenda approved with changes.	
2	Approve Minutes	Minutes from 8/14/13 approved.	
3	President's Report	Henley met with Helen Gonzales, Director of Institutional Compliance. Henley represented SC at Freshman Family Day and Welcome Back Days. Henley reminded the members to review the UNM Policies that are out for public comment.	Meadows will send a notice to Councilors requesting them to remind their constituents about the comment period.
4	President Elect's Report	No report.	
5	Speaker's Report	Wenzl requested approval of \$500 for the SC Homecoming Event. This was approved by the Committee. Other upcoming events sponsored by the Staff Council and approved by the Committee were: HSC Wellness Program, Animal Humane Doggie Dash & Dawdle, Operation Gratitude and Happy Tails Donation Drive. The Communications & Marketing Committee proposed that their Committee review all Staff Council public correspondence and speeches for copyediting. This was amended by the Executive Committee to be an optional service to the Council and approved.	This proposal was sent back to C&M Committee to develop guidelines for the copyediting service.
6	SC Events/Committee Assignments	Reynolds led a general discussion about the lack of Councilor engagement in committee activity and the dwindling committee membership. In addition, there was a discussion about how future Council events will be considered and reviewed by the Executive Committee. Reynolds stated that the Communications & Marketing Committee is sponsoring two events in October, the Walk About for Trees and the Walk About for Plants. These events were approved by the Executive Committee.	
7	SC Retreat	A budget of \$1000 was requested and approved by the Committee for the SC Retreat. The agenda for the Retreat was reviewed.	
8	Homecoming Committee Update	See Speaker's Report.	
9	SC Polo Shirts	Meadows conducted an information poll to determine interest in SC Polo Shirts. Out of 59 Councilors, 29 responded and only 14 Councilors were interested in purchasing shirts. The Committee decided not to move forward with this initiative at this time.	