



REGULAR BUSINESS MEETING

October 17, 2023

Zoom

**Members Present:** Marcus Anderson, Angela Beauchamp, Alex Bos, Chloe Caswell, Jennifer Chamberlin Payne, Sierra Cushing, Sharina Desai, Ryan Edington, Mark Fischer, Frankie Flores, Rene Forsythe, Marvin Gouch, Brian Jones, Jennifer Kavka, Tayli Lam, Joseph Lane, Madeline Lionbarger, Bryn McCabe-Kelly, Frankie McQuerry, Bonnie Minkus Holmes, Stephen Murillo, Amie Ortiz, Mary Phibbs, Tony Robinson, Natalie Rowe, Kristina Rucker, Yadéeh Sawyer, Jessica Serna, John Shaski, Arielle Slone, Jessica Stanton, Damion Terrell, Amber Trujillo McClure, Quinton Valencia, Winton Wood, Lisa Yuka.

**Members Excused:** Jess Anderson, Michael Baca, Jennifer Benitez, Grace Faustino, Ivan Olay Jason Quinn, Joni Roberts

**Members Absent:** Elisa Gallegos, Gloria Gonzalez, Angela Marie Graham, Lindsey Lopez, Victoria Martinez, Michael McNeil, Andrea Quijada, Joshua Smith, Robinson Worley, Dwight Zier.

**Also Present:** PRP, Adam Hathaway

- I. **Call to Order:** Speaker Lane called the meeting to order at 1:02 p.m.
- II. **Roll Call:** Ortiz called roll of members and quorum was established.
- III. **Approve Agenda:** With unanimous consent, the agenda was approved.
- IV. **Land Acknowledgement:** The Land Acknowledgement was read by Councilor Gouch.
- V. **Approve Minutes:** With unanimous consent, the minutes from 9/19/23 were approved.
- VI. **Guest Speaker(s):**
  - a) Detective/SMART Investigator Patricia (Tish) Young, Campus Watch. Tish, Maya Williams, and Rodney Bowe introduced themselves, shared a presentation which showed safety zones for Campus Watch (which is based on the Neighborhood Watch program), and spoke about the collaboration of this program between UNM departments and building managers. The team answered several great questions, and if there are any more questions, please contact [cwcoordinators@unm.edu](mailto:cwcoordinators@unm.edu).
  - b) Executive Director of the New Mexico council of University Presidents, Marc Saavedra. Mary Clark made introductions and Marc spoke about what he does and the appropriation process. He then shared the current priorities, what the process looks like of submitting budget request, and encouraged councilors to reach out to him with any questions or ideas about the legislature or appropriations process.
- VII. **Reports:**
  - a. Speakers Report: Speaker Lane let the council know of resignations: Christina Rucker from the Ethics Committee and Aminda Courtwright from the council and DEI committee. Then with unanimous consent, made the following appointments:
    1. Marcus Anderson to the Ethics Committee.
  - b. Treasurer's Report: Treasurer Lam shared the October FY24 Budget Tracking Sheet for Staff Council accounts and let councilors know per conversations with Amy Hawkins that the full amount of over \$32K is available to spend in the Staff Appreciation account and encouraged councilors and committees to spend those funds down for this fiscal year for staff events. Lam also shared the amounts available and gave updates for the Outstanding Supervisor and Gerald May awards.
  - c. Committee Reports

- i. Ethics: Submitted via email. In addition, Councilor Murillo reported on last meeting and the committee's efforts of defining their role as a committee and producing a survey for the council, and looking at other Ethics committees to ensure they are doing everything they can to benefit the council in their role.
- ii. Rules and Elections: No report.
- iii. Communications & Marketing: No report.
- iv. Diversity, Equity, and Inclusion: Submitted via email; In addition, Councilor Beauchamp reported that they are meeting with University Counsel regarding the Height and Weight resolution and adding that to the discrimination policy, and that they've been working on a new social media campaign.
- v. Environmental Sustainability: Sent via email. In addition, Desai reported on ongoing work with EOD to get training solidified in Learning Central, the new newsletter being sent out which summarizes the work they've been doing and includes things like links to the recording of their guest speakers and presentations.
- vi. Government Relations: Mary Clark reported that they are waiting for the new legislative priorities to come out so that they can get their annual postcard event going; waiting for the UNM day at the Roundhouse date to be confirmed; and that next year the committee is planning on having more guest speakers like the one we had today in Mark Saavedra, to speak to council and inform about legislative processes, state funding and budget processes.
- vii. HSCS: No report.
- viii. Technology: Sent via email. In addition, Councilor Terrell reported there was not quorum for the last meeting but did still work through the final rough draft of the survey that was sent out eliciting any feedback. Any additional feedback please let Damion know.
- ix. Rewards and Recognition: Sent via email. In addition, Councilor Sawyer gave an update yesterday's Outstanding Supervisor Awards with about 50 attendees and too much food left over; discussion on where the Lunch and Learn info sessions should live and that the committee has determined it does not fall in line with its charge. The Gerald May Awards are coming up soon. Sawyer shared screen of the funding request and went through the information and expected expenses, which Exec will review before the council votes. Sawyer then reviewed the survey regarding Staff Appreciation Week and the outcomes of those results with council.
- x. Staff Success: Sent via email. In addition, Councilor Lionbarger reminded the council that Staff as Students is coming up on October 30<sup>th</sup> at Hodgin Hall, and that there are still 5 tables left to fill if your department wants to collaborate. November's meeting has been canceled and they will resume in December.
- xi. Strategic Planning: No report.
- xii. UNM Policy Review: Sent via email. In addition, Council Olay discussed the communication policy with the Provosts Committee for Staff, following up what it means to be designated as a Carnegie University.

**VIII. New Business:**

- a) There will be an ad-hoc committee to bring back the Animal Humane annual collection drive with Mary Clark, Councilor Shaski, and President Elect Olay.
- b) Councilor Ortiz reviewed the Standing Rules which allow Funding and Event Requests to be approved by the full council without prior review by Exec. Councilor Sawyer moved on behalf of the Rewards & Recognition committee that the Gerald W. May Funding and Event Request be approved. With unanimous consent, the motion was approved.

**IX. Ten-Minute Tidbit with PRP Adam Hathaway:** Hathaway commended pushing through the motion just made and encouraged everyone to review the bylaws; not because you have to remember everything but have enough familiarity with them to be able to say, "I think there was something in there about this...". Hathaway then reminded the council that questions and comments at any point in the meeting still go through the chair, and the speaker remains chair throughout the entire meeting. We want to make sure we are recognizing Speaker Lane as Chair and respecting the person who has the floor. This is a great way to ensure respectful and productive meetings. Hathaway wrapped up the Tidbit with a discussion on committees, their work, establishing quorum, and that the work doesn't have to stop without quorum (no voting may occur, but work can still get done). Hathaway encouraged the

committees to reach out to him with anything he may be able to help with, reaffirming that the work that committees do is so very important for Staff Council, and he is happy to help in any way he can.

- X. **Councilor Comments and Announcements:** President Elect Olay: there will be a policy listening session on the 24<sup>th</sup>, in person in the Kiva classroom, and the 26<sup>th</sup> via zoom.
- XI. **Adjourn:** Meeting adjourned at 2:59 p.m. [Minutes](#) submitted by Amy Hawkins, Staff Council Administrator.