

University of New Mexico
STAFF COUNCIL MEETING
July 17, 2018
SUB, Lobo A&B

Members Present: Jeff Barkley, Angela Beauchamp, Lisa Beauchene, Rob Burford, Armando Bustamante, Aracely Chapa, Jesus Chavez, Brooke Cholka, Mary Clark, Autumn Collins, Andrea Crawford, Jessica Esquibel, Mark Fischer, Lorena Giese, Cynthia Gonzales, Vanessa Gouveia, Ryan Gregg, Christine Heinemeyer, CJ King, Joseph Lane, Texanna Martin, Raymond Mitchell, Ignacio Ortiz, Paula Popp, Mark Reynolds, Scott Sanchez, Jessica Serna, Nancy Shane, David Thomas, Brian Vineyard, Lisa Walden, Tracy Wenzl

Guests Present: Candace (Candy) Baca: Women Student Veterans; Kevin Stevenson: HR; Amanda Gerard: UNM Food; Thea Evans: UNM Food; Eliberto Calderon: Student Veterans of UNM; Chanel Wiese: UNM Food; Joanne Kuestner

Members Excused: AnneMarie Boyd, Cheryl Dilger, Cameron Goble, Erica Grong, Jennifer Kavka, David Pallozzi, Cynthia Perez-Chavez, Kristine Radcliff, Joni Roberts, Moyna Robeson, Kristina Rucker, Karen Sanchez, Celestina Torres, Jeremy Work, Tish Young, Gina Urias-Sandoval

Members Absent: Debbie Aguilar, Bradford Beck, Lorena Blanco-Silva, Andrew Castellano, Dave Collymore, Lauren Lewis, Elizabeth McKown, Patrick Newman, Jessica Stanton

Parliamentarian: Adam Hathaway, Professional Registered Parliamentarian. Excused.

Call to Order: at 1:05 p.m.

Agenda approved

Minutes from June 19, 2018 approved

Constituent Comments

Texanna Martin (P1), Eli Calderon, President of Student Veterans UNM, and Candy Baca of Women Student Veterans: Presented on the initiative of creating a Veteran's Alliance Committee. There are approximately 1135 student veterans on campus; counts are not currently available for veteran staff or faculty. Initiative will include open discussions about the needs of our veterans with a focus on outreach, events, programs, and retention. The vision of the Alliance is to bring together support, resources, and collaboration campus wide on initiatives for all veteran groups. Collaboration already exists between Student Veterans UNM, UNM Women's Student Veterans, and the UNM Veterans Resource Center; the Alliance would work to provide a more comprehensive support system for our veteran community.

Student Veterans UNM: <http://svunm.unm.edu/about.html>

UNM Veterans Resource Center: <https://vrc.unm.edu/index.html>

Guest Speakers

- 1) Amanda Gerard, Manager of UNM Food Services, Chanel Wiese, AVP Business Analyst & Thea Evans: Presented slides on Focus Groups held in the spring and the Feedback Results focusing on Enhancing experience, Value driven menus, and tools to help make Catertrax more accessible and easy to use. Thea Evans spoke about meal options for staff on main campus and benefits of using Dining Dollars (<http://lobocard.unm.edu/Meal-Plans/faculty-staff-meal-plans.html>). Payroll deduction is not available at this time. La Po hours and menus can be found at (<https://www.dineoncampus.com/unm>) Chanel Wiese announced the August 2nd Staff Appreciation Breakfast from 6:30 – 9:30AM. La Posada gift certificates can be purchased at the Lobo Card Office in the SUB.

- 2) Kevin Stevenson, Manager UNM HR Business Services: Presented about UNM Jobs and gave an update regarding Applicant tracking and Performance. The new UNMJobs was implemented 15 months ago. The site has been going through enhancements and updates to make it better. Additional improvements are under way: reporting and integration with Banner system. Kevin took questions from group: what's working, what isn't working? Kevin addressed concerns and questions from the Council and described some of the issues and some of the solutions that are being implemented. Currently testing reports. Reported on the pilot of Performance Review through UNMJobs implemented this year; 60% of users that tested the pilot said it was "much better" than the paper forms. He then described the time frame for implementation university wide.

Kevin welcomes your feedback and is available to help you with any problems:

Kevings@unm.edu 505-277-5804

HRIT@unm.edu

Ten Minute Nuts & Bolts

Brooke Cholka (P6): Presented on the SC Leadership Program and the three components of the program:

1. Rolled out the Mentor/Mentee program last month. Pairings have been made and participants will be emailed with their match by the end of the week.
2. Implementation of the Ten-Minute Nuts & Bolts inspired by Adam's Ten-Minute Tidbit.
3. Social Aspect of Staff Council: looking for venues and figuring out how to implement

Brooke then continued with information about Staff Council Award Programs including a description of the various awards that Staff Council sponsors as well as the Nomination process.

President's Report, President Rob Burford

President Burford will post his report on the Staff Council website with links to referenced documents and reports.

No Regents meetings to report. He gave information about the upcoming Regents meeting and encouraged attendance to this meeting which will focus on athletics. He then asked for feedback to present to Regents regarding this matter. He spoke briefly about University policies that will have to be updated regarding the Tap Room and alcohol on campus.

He encouraged Councilors to sign up with Brooke for Mentor/Mentee program and gave a reminder of the Town Hall with President Stokes. All that Staff Council received have already been sent to the President. He then spoke of the First 200 Days Event which is a weeklong event with all constituent groups from September 17-21st and asked for ideas to showcase staff for this event. He also reminded Council of the Let's Do Lunch event on July 22, "Remember When".

Executive Committee Report, President Elect Ryan Gregg

Exec discussed the update of the Staff Council MOU. They discussed the ERB pay increases that have been withdrawn, but they are keeping their eye on it. They discussed the possibility of Political candidates being invited to campus and want to focus on neutrality. There was an update on the Karen Reskin Scholarship Fund and Ryan requested that if anyone knows Karin personally to please reach out to him. They discussed the Committee Chairs meeting and hope the committees feel supported. Staff Council Priorities and Goals were discussed.

Executive Committee meetings take place on Tuesdays from 11:30 to 12:30 at the University Club, except for the third Tuesday of the month when there is the regular business meeting.

Speaker's Report, Speaker Mary Clark

Speaker Clark commented on the quarterly Committee Chair meeting and the many different events and items that they are working on.

Treasurer's Report, Treasurer Lore Giese

Report was presented by Treasurer Giese. Accounts are in good standing; we are waiting to see what reserves will be rolled over. For questions email Lore at lgiese@unm.edu

New Business

Nancy Shane (P22) on behalf of Rules and Elections notified the Council of a Bylaws Amendment which will prevent any one member of the Council holding two elected Executive positions at one time. R&E will move to amend next month.

Ryan Gregg (P12), President Elect, presented on the outcomes of the Staff Council goals exercise that was implemented last month. Gregg opened up the floor for discussion about the goals that presented out of the exercise and if these are the goals the Council wants to keep. The Mission/Goals document from last year will be updated to reflect the new year.

Committee Reports

Brooke Cholka (P6) on behalf of R&R Committee: Gave notice about two big Awards coming up to save the dates:

1. Outstanding Supervisor Award: Nominations will run August 13th and run through the end of the month; ceremony to be held on October 16th.
2. Gerald W. May Outstanding Staff Award: Nominations will run September 17th – Oct 5th, ceremony to be held on December 6th.

Joe Lane (P3) on behalf of the Events Committee gave Council information about three upcoming events:

1. Let's Do Lunch event on July 20, "Remember When" with UNM Archivist Portia, Noon-1PM, Zimmerman Library Waters Room 105
2. President's House tour on August 10, Noon-1PM email jlane@unm.edu to reserve your spot
3. Homecoming 2018: September 24-29

Councilor Comments

- Tracy Wenzl (G12) gave notice about Robert's Rules sessions coming up; dates will be sent to all Councilors
- Mary Clark (P18), Speaker, recapped the Veterans Initiative, SC Goals, and upcoming events
- Rob Burford (G16-20), President, encouraged Councilors to communicate with him regarding any questions, concerns, or discussion.

Meeting adjourned at 2:32pm.

Minutes submitted by Amy Hawkins, Staff Council Administrative Officer.

Meeting minutes can be found online at: <http://staffcouncil.unm.edu/business-meetings/index.html>