



University of New Mexico
STAFF COUNCIL MEETING
February 19, 2013
SUB, Lobo A&B

Members Present: Elisha Allen, Emily Arzate, Carol Bernhard, Anne Burtnett, Bob Christner, Mary Clark, Marjorie Crow, Renee Delgado-Riley, LaNika Espinoza-DeVault, Janisha Garcia, Danielle Gilliam, Lisa Gilmore, Carolyn Hartley, Gene Henley, Nathan Holscher, Traci Jastrzemski, Karen Kinsman, Juan Larranaga, Karen Mann, Suzanne McConaghy, Linda McCormick, Marie McGhee, Kathy McKinstry, Amie Ortiz, Stella Ramos, Mark Reynolds, Ann Rickard, Frances Rico, Joni Roberts, Carla Sakiestewa, Marie St Claire, Gina Urias-Sandoval, Daniel Weems and Tracy Wenzl.

Members Excused: Natalie Bruner, Mike Gatchell, Ana Parra Lombard, Cynthia Mason, Michael Snyder, Katherine Turner, Chelsea Beth Walker, Justin Walters and **James Wernicke**.

Members Absent: Kendall Alexander, Kenneth Carpenter, Pam Castaldi, Michael Chavez-Kerr, James Clayton, Richard Goshorn, Veronica Griego, David Luna, Shannon McCoy-Hayes, Lee McGehee, Andrea Rodgers, Candy Romero, Susy Salvo-Wendt, Bridgette Wagner-Jones and **James Wernicke**.

Parliamentarian: Adam Hathaway, Professional Registered Parliamentarian.

Call to Order: at 1:05 p.m. by Speaker Tracy Wenzl.

Agenda, approved with changes.

Minutes of January 15, 2013 approved.

Executive Committee Report, President Elect Gene Henley

Items discussed in committee during the last month include the changes in leadership at Human Resources, 2013 Staff Appreciation Month activities, attendance at Staff Council meetings and Staff Council committee meeting and the obstacles that some people face, the work of the Retiree Health Care Task Force and the 2013 Legislative session and with particular emphasis on ERB solvency bills. President Elect Henley encouraged Councilors to pay attention to the ERB bills, particularly (SB115 and HB 64) and to keep in regular touch with their constituents and to contact their legislators.

Constituent Comments:

Jozie De Leon, Vice President for Equity and Inclusion, spoke about the Diversity Equity Inclusion Survey.
Christine Gramer, Training & Development Specialist, EOD, spoke about a new initiative in EOD called the Professional Development Series.
Meghan Maes, UNM Student Event Chair, spoke about 2013 Relay for Life.

President's Report, President Mary Clark

Although the Governor still needs to approve this bill, the New Mexico House Appropriation and Finance Committee passed HB 2, which increased UNM's main campus I&G funding by 3.5% and HSC's funding by 2.3%. The ERB bills are still being debated in committees. Provost Abdallah accepted the Council's Five Year Compensation Plan and added it to his Five Year Plan for Faculty. He will present this Plan to the Regents in March. A Dean's evaluation was electronically distributed to staff on 2/11/13. In

addition, the Diversity Equity Inclusion Survey will be distributed to staff and faculty in the next few weeks. President Clark had a personal meeting with Regent Conrad James, who was appointed to the Board last month replacing Regent Don Chalmers. President Clark hopes to meet with Regent Suzanne Quillen, who was appointed to the Board of Regents replacing Regent Abeita. UNM is in the process of hiring Deans for the School of Law and the Honors College/University College. In addition, candidates are being interviewed for the position of Lead University Counsel. Clark is a member of this search committee.

Speaker's Report, Speaker Tracy Wenzl

On 2/15/13, the Staff Appreciation Month (SAM) Steering Committee met and agreed that the theme for the month will be "Caring for U." The Committee also determined the events for the month. Speaker Wenzl recommended the appointment of Danelle Callan to the vacant Precinct 22 seat and recommended the appointment of Jean Griffin to the vacant Precinct 25 seat. These appointments were approved by the Council. Speaker Wenzl recommended approval of the revised Committee Membership list. This was approved by the Council.

New Business:

Rules & Election Committee Chairperson, Karen Mann, presented and reviewed the breakdown of Grade Representatives to the Councilors for review before the upcoming Staff Council Grade Elections in March. On behalf of the Rules & Election Committee, Mann moved to approve the Breakdown of Grade Representatives as presented. This was approved by the Council.

Committee Reports:

Employee Life, Emily Arzate - The Committee continues to work on the Catastrophic Leave Policy, the 2014 Spring Break alignment with APS/CNM and the Work+Life Manager's Award program.

Faculty Staff Benefits, Hans Barsun – The majority of work done by the Committee in the last month has been focused on the Retiree Health Care Task Force. The recommendations of the Task Force will be presented to the Regent's Finance & Facilities Committee by EVP, David Harris on 3/1/13. The Committee is continuing to discuss ERB and the UNM Health Insurance request for proposals.

IT Cabinet, Bob Christner – UNM experienced a brief outage with the Microsoft Outlook system. HSC has yet to be migrated to LoboMail. UNM IT supports the Microsoft Outlook web client but not the desk top client. For now, calendar sharing on websites on LoboMail has been turned off but will be available at a later date. IT is working on some UNM Branch infrastructure projects to bring them up to date. One project in particular is PCI compliance to address some credit card compliance issues.

Councilor Comments:

Kathy McKinstry commented about Relay for Life and the UNM Greek Students' Animal Humane collection drive. Suzanne McConaghy asked if she could survey the Councilors. She was encouraged to conduct the survey by email.

Meeting adjourned at 2:09 p.m.

Minutes submitted by Kathy Meadows, Administrative Officer, Staff Council Office.

The meeting, in its entirety, can be viewed by going to <http://staffcouncil.unm.edu>.



2013 Staff Council Grade Representative Election

As stated in the Staff Council Constitution, the Council is composed of 60 elected representatives, with 30 from the various precincts (elected in even numbered years) and 30 from the various job grades (elected in odd numbered years).

In order for the Council to maintain proportional representation, some grades with small numbers of staff were combined and have multiple representatives while other grades, with large numbers of staff, stand alone and have multiple representatives.

The chart below indicates the job grades that were combined and the number of grade representatives that will be elected from those grades.

<u>Grade</u>	<u># of employees</u>	<u># of representatives</u>
02-05	368	2
06-07	431	3
08	446	3
09	289	2
10	644	4
11	526	3
12	509	3
13	483	3
14	488	3
15	271	2
16-19	255	2
Total:	4,710	30

2013 grade election

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2011 grade election

<u>Grade</u>	<u># of employees</u>	<u># of representatives</u>
02-04	262	2
05	146	1
06	127	1
07	400	2
08	437	2
09	309	2
10	685	4
11	471	2
12	498	4
13	442	3
14	513	4
15	310	2
16-19	<u>238</u>	<u>1</u>
Total:	<u><u>4,838</u></u>	<u><u>30</u></u>

2012/2013 STAFF COUNCIL COMMITTEES

Campus Environment Committee

Craig Arviso
Renee Delgado
Emily Heintzelman
Traci Jastrzemski
Linda McCormick
Michal Mudd
Tammy Stephens (Co-Chair)
Karen Wentworth (Co-Chair)
James Wernicke

Communications & Marketing Committee

Pam Castaldi
Bob Christner
Marjorie Crow
Marie McGhee
Mark Reynolds (Chair)
Lisa Walden

Employee Life Committee

Emily Arzate (Co-Chair)
Carol Bernhard
Anne Burtnett
Danelle Callan
Marjorie Crow
Nicole Dopson
Mike Gatchell
Danielle Gilliam
Veronica Gonzales
Terry Horger (Co-Chair)
Dorothy Kerwin
Karen Kinsman
Sidney Mason-Coon
Suzanne McConaghy
Jennifer Miera
Amie Ortiz
Ann Rickard
Andrea Rodgers
Tom Rolland
Carla Sakiestewa
Marie St Claire
Kathy Turner
Justin Walters
Daniel Weems

Ethics Committee

Gene Henley
Traci Jastrzemski
Karen Mann (Chair)
Joni Roberts
Carla Sakiestewa

Executive Committee

Carol Bernhard
Mary Clark (Chair)
Bob Christner
Renee Delgado-Riley
Gene Henley
Kathy Meadows (ex officio)
Cindy Mason
Chelsea Beth Walker
Tracy Wenzl

Government Relations Committee

Elisha Allen
Danielle Gilliam
Gene Henley (Chair)
Juan Larranaga
Candy Romero
Katherine Turner
Gina Urias-Sandoval

HSC SC

Danelle Callan
Jean Griffin
Juan Larranaga
Suzanne McConaghy (Chair)
Jodi Perry
Carla Sakiestewa
Chelsea Beth Walker
Bridgette Wagner-Jones

Rewards & Recognition Committee

Natalie Brigance
Celeste Cole (Co-Chair)
Janisha Garcia
Kitty Hays
David Luna
Kathy McKinstry (Co-Chair)
Josh Saiz
Carla Sakiestewa
Daniel Weems
Tracy Wenzl

Rules & Elections Committee

Karen Mann (Chair)
Amie Ortiz
Mark Reynolds
Frances Rico
Tracy Wenzl

Student Success Committee

Pamela Agoyo
Elisha Allen
Ana Mae Apodaca
Bob Christner
Mary Clark
Renee Delgado-Riley (Chair)
Lisa Gilmore
Meriah Heredia-Griego
Sarah Kieltyka
Ana Parra Lombard
Cynthia Mason
Shannon McCoy-Hayes
Krystal McCutchen
Catherine Montoya
Vicky Morris-Dueer
Mark Reynolds
Deanna Sanchez-Mulcahy

Revised 2/13/13