**University of New Mexico**

**STAFF COUNCIL MEETING**

**February 15, 2011**

**SUB Lobo A & B**

**Members Present:** Elisha Allen, Romeo Alonzo, Marsha Baumeister, Natalie Bruner, Bob Christner, Mary Clark, Maria Daw, Theresa Everling, Annabeth Fieck, James Gale, Mike Gatchell, Carolyn Hartley, George Kelbley, Sterling (Merle) Kennedy, Lisa Kiscaden, Joyce Krantman, Juan Larrañaga, Ana Parra Lombard, Janet Luarkie, Karen Mann, Linda McCormick, Shannon McCoy-Hayes, Kathy McKinstry, Greg Molecke, Shelley Rael, Ginger Roark, Tom Rolland, Fred Rose, Debbie Ruiz, Inigo San Gil, Tracy Wenzl, James Wernicke and Carl Willcox.

**Members Excused:** Carol Bernhard, Cassandra Burnett, Nissane Capps, Renee Delgado, Richard Goshorn, Kim Halpern, Penny Hogan, Mary Jacintha, Suzanne McConaghy, Jonathan Price, Rebecca Rendon De Gonzales, Joni Roberts and Jaque Schaefer.

**Members Absent:** Elsie Baldwin, Etta Linton, Andra McClung, Lisa McHale, Patricia Montano, Amie Ortiz and Roberta Zozaya.

**Parliamentarian:** Adam Hathaway.

**Call to Order:** at 1:01 p.m. by Speaker, Linda McCormick.

**Amended Agenda was approved.**

**Minutes of January 18, 2011, approved.**

**Constituent Comments:** Tara Vig spoke about EHPP’s initiative called Spring into Motion.

**Executive Committee Report, President-Elect Mary Clark:** On 1/20/11, Clark met with Executive Vice President, David Harris to express concern about the possible merger of Enrollment Management, Office of Equity and Inclusion and Student Affairs. On 1/31/11, Clark, Kennedy and Councilor Allen attended UNM Day at the NM Legislature. Clark stated that she is attending the weekly Executive Cost Containment meetings, along with Kennedy and Councilor Goshorn. Clark encouraged everyone to practice random acts of kindness as suggested by the Office of Student Affairs.

**President’s Report, President Merle Kennedy:** On 1/22/11, Kennedy, Clark, Speaker McCormick and Councilor Allen attended a “Thank You” reception for Dr. Roth. On 1/24/11, Kennedy and Councilor Allen attended the House Finance Committee to hear discussions on ERB. On 1/26/11, Kennedy attended the Legislative Update in Santa Fe organized by the UNM Government Relations Office. On 1/27/11, Kennedy met with Helen Gonzales, VP Human Resources. On 1/28/11, Kennedy met privately with President Schmidly to talk about the Office of Enrollment Management. On 2/11/11, Kennedy met with Lisa Marbury, Manager of Administrative Operations for Institutional Support Services, Councilor Allen and Kathy Meadows, Staff Council Administrative Coordinator, to talk about a request from the UNM Retiree Association for administrative support from the Staff Council Office. This request is under consideration. Kennedy stated that HB 251 is a bill of significant importance to UNM because it contains ERB/PERA information. On 2/15/11, Kennedy attended the BOR meeting.

**Guest Speakers:** Cinnamon Blair, spoke on Cyber Bullying.

Rita Martinez Purson, Dean of Continuing Education spoke about the tuition remission benefit and how it affects Continuing Education.

**Speaker’s Report, Speaker Linda McCormick:** McCormick appointed Councilors Juan Larrañaga, Karen Mann and Fred Rose to serve on the Ethics Committee. The appointments were approved.

**Treasurer’s Report, Treasurer Karen Mann:** On 2/8/11, Mann, Clark, Meadows and Lisa Marbury, met with UNM Budget Office personnel to request that the Staff Council budget balances, that were pulled back, be restored. Mann reported that half of the funds have been restored. Mann will continue to work with the Budget Office to address issues related to funding the staff picnic. The Picnic Account will be renamed the Staff Appreciation Account.

**Committee Reports:**

\*\***Career Development**, Marsha Baumeister: The Committee’s main concern is Non-Credit tuition remission and they sent a statement to President Kennedy addressing this issue.

\*\***Communications**, Annabeth Fieck: Updating the Staff Council website continues to be the Committee’s main focus.

\*\***Employee Rights and Policy Review**, Romeo Alonzo: In conjunction with HR, the Committee is working on “Know Your Rights” flyers and possibly linked videos to the website.

\*\***Government Relations**, Elisha Allen: The Committee is poised to disseminate information to the Council as news is learned from the legislature.

\*\***Student Success**, Shannon McCoy-Hayes: The Committee heard from two guest speakers who talked about graduate students’ efforts to promote student success. The Committee has added a Student Success resources links page on the Staff Council webpage. The Committee will also seek to network with other departments to share electronic presences.

\*\***Retirement**, Tom Rolland: The Committee is seeking more information on how ERB members are appointed, retiree healthcare, vesting, HR Bill 251, Senate Bill 265 and updating the ERB Handbook.

\*\***Rewards & Recognition**, Kathy McKinstry: No report.

\*\***Rules & Elections**, Karen Mann: Voting for grade representatives will take place from 3/21/11 – 3/25/11. The nomination period is 2/17/11 – 3/7/11. New, two-year terms begin 5/17/11.

\*\***Work+Life**, Shelley Rael: Sidney Mason-Coon and Diana Montoya will serve as Co-Chair of the Committee. APS is aligned with UNM for 2012 Spring break. Rael reviewed the Inclement Weather Policy, 3435, in light of recent school closures. The responses to the 2010 W+L survey are still under review by the Committee.

\*\***Recreational Services Advisory Committee**, Shelley Rael: This is a student run organization that meets twice a year. Previously, Johnson Center was fully funded by I&G. Currently, the fund ratio is 73% I&G and 27% Auxiliary. This means that Recreational Services now has to pay the 27% and may ask for a portion of this percentage from student fees. Rael also stated that ASUNM plans to ask students, during their ASUMN elections, if they would like to move forward with the Recreational Center. This Center will only be available for students.

\*\***Compensation**, Ingo San Gil: The Committee will seek data from HR on compensation statistics for staff. The topics under discussion in the Committee are merit pay and performance evaluations, discounts from local businesses offered to UNM staff, retirement and how average salary is calculated, disparity in north campus pay raises, the history of policies in Big Red, flex-time, Medicare payments and health insurance tier levels.

**Councilor Comments**: The following Councilors made comments: Fred Rose, Shelley Rael and Carl Willcox.

**Motion to adjourn, adopted at 2:57 pm**.

Minutes submitted by Kathy Meadows

The meeting, in its entirety, can be viewed by going to <http://staffcouncil.unm.edu>.