**University of New Mexico**



**STAFF COUNCIL MEETING**

**January 18, 2011**

**SUB Lobo A & B**

**Members Present:** Elisha Allen, Romeo Alonzo, Marsha Baumeister, Nissane Capps, Bob Christner, Mary Clark, Theresa Eveling, Annabeth Fieck, James Gale, Sterling (Merle) Kennedy, Joyce Krantman, Etta Linton, Ana Parra Lombard, Karen Mann, Andra McClung, Suzanne McConaghy, Linda McCormick, Amie Ortiz, Joni Roberts, Fred Rose, Inigo San Gil, Jackie Schaefer and Tracy Wenzl.

**Members Excused:** Deb Battin, Carol Bernhard, Natalie Bruner, Renee Delgado, Mike Gatchell, Jean Griffin, Carolyn Hartley, Penny Hogan, Mary Jacintha, George Kelbley, Lisa Kiscaden, Kathy McKinstry, Jonathan Price, Rebecca Rendon De Gonzales, Shelley Rael, Ginger Ritcher and Debbie Ruiz.

**Members Absent:** Elsie Baldwin, Maria Daw, Richard Goshorn, Kim Halpern, Juan Larrañaga, Janet Luarkie, Shannon McCoy-Hayes, Lisa McHale, Greg Molecke, Patricia Montano, James Wernicke and Roberta Zozaya.

**Parliamentarian:** Adam Hathaway

**Call to Order:** at 1:12 p.m. by Speaker, Linda McCormick.

**Amended Agenda was approved.**

**Minutes of November 16, 2010, approved.**

**Constituent Comments:** None

**Executive Committee Report, President-Elect Mary Clark:** Clark presented Kim Kloeppel, Interim Dean of Students, with a Staff Hero Award. On 11/29/10 Clark and Kennedy met with Dr. Roth regarding the budget. On 12/2/10, Kennedy, Clark and Councilor Allen attended the Lobos for Legislation reception in Santa Fe. On 12/9/10, Clark and Councilor Allen met with ERB representatives, Jan Goodwin and Beulah Woodfin, and Marc Saavedra, Office of Community and Government Relations, Vera Norwood, FSB Committee, Ursula Shepherd, Faculty Governance Committee and Elaine Phelps, HR, to discuss the ERB proposals. It was agreed that a unified endorsement from UNM would be most beneficial. On 12/9/10, Clark attended the Gerald W. May Outstanding Staff Award Reception. Dr. Breda Bova, Chief of Staff for President Schmidly, is seeking examples from staff that see co-workers providing exceptional service. These examples should be emailed to Dr. Bova. Beginning 12/20/10, Clark, Kennedy and Councilor Goshorn will meet weekly with the President’s Executive Cabinet to begin vetting the PSAT, Provost and Deans’ budget recommendations. Clark appointed Councilor Christner and Councilor McConaghy to the IT Committee.

**President’s Report, President Merle Kennedy:** On 11/18/10, Kennedy and Clark met with Marc Saavedra regarding the upcoming Legislative session and the ERB solvency proposals. On 11/19/10, Kennedy and Helen Gonzales, VP for HR, met with four ERB representatives and asked them to moderate their proposals and consider membership impact of the proposals. All subsequent ERB meetings were attended by Staff Council Executive Committee representatives. On 11/23/10, Kennedy and Clark attended the Faculty Senate meeting in anticipation of an ERB resolution. None was forthcoming. Kennedy commended UNM retiree, Beulah Woodfin for her guidance with the ERB proposals. On 11/23/10, Staff Council was notified by memo that all FTE’s vacated through the pause and hold would be eliminated. The Staff Council did not support this plan. Kennedy and Clark met with Dr. Roth to discuss this proposal and as a result, the strategy is being reworked. On 12/1/10, Kennedy attended the BOR Academic and Student Affairs Committee meeting. On 12/9/10, Kennedy attended the BOR Facilities and Finance Committee meeting. Also on 12/9/10, Kennedy attended the Gerald W. May Outstanding Staff Award Reception. On 12/14/10, Kennedy attended the BOR meeting and reported that the BOR approved a restructuring plan for the HSC but was assured that Staff Council will still represent HSC employees. On 12/15/10, Kennedy met with the Career Development Committee to discuss ways that Staff Council committees can be more involved and effective with staff issues. On 12/16/10, Kennedy, Clark, Councilor McKinstry and Staff Council Administrative Coordinator, Meadows met with BioPark officials for a preliminary discussion on the 2011 UNM Staff Picnic.

**Guest Speaker:** Maralie BeLonge spoke about the Osher Lifelong Learning Institute.

**Speaker’s Report, Speaker Linda McCormick:** McCormick introduced the following staff who submitted their names to fill vacant council seats: Cassandra Burnett, P19, Tom Rolland, P13 and Carl Willcox, G2-4. Motion to seat new Councilors was seconded and approved.

**Committee Reports:**

\*\*Communications – Annabeth Fieck: The Committee discussed the possibility of staff morale booster events. Fieck reported on efforts to improve the Staff Council web page and website usage.

\*\*Compensation – Suzanne McConaghy: Preliminary meeting will be held in January to review ideas for the Committee, elect a chair and decide on a monthly meeting time and place.

\*\*Environs – Linda McCormick: The Committee collected $700 and received a $100 donation from Chartwell to purchase trees. The Committee is considering memorial trees/plaques/bricks to increase funding.

\*\*Government Relations – Elisha Allen: Since the ERB has modified its proposals, the Committee will not proceed with a Staff Council Resolution.

\*\*IT Cabinet – Bob Christner: Reported on IT announcements and Key Project updates. The Acceptable Computer Use Policy #2500 is under revision. Christner makes a motion to support IT‘s efforts to move forward with a common messaging and calendaring system for UNM. Motion approved.

\*\*Sustainability Council – Cindy Tyson: UNM received a 1.5 million dollar grant from the Kellogg Foundation to study sustainable environmental food systems. The Council discussed the UNM Climate Action Plan, the reduction in energy usage, and the use of alternative transportation on campus.

**Councilor Comments**: Clark commented on UNM Recycling. Councilor Baumeister informed the Council that the Retirement Committee is being reconvened. McCormick reported that Staff Council Committee Chairs will no longer be required to attend the Executive Committee’s agenda setting meeting. Instead, there will be a quarterly Committee Chair meeting. Kennedy clarified that President Schmidly was very supportive of the UNM community’s efforts to modify the ERB proposals. Councilor Mann suggested that Councilors report to the Staff Council any issues of interest to the UNM community during the Legislative session.

**Motion to adjourn, adopted at 2:39 pm**.

Minutes submitted by Kathy Meadows

The meeting, in its entirety, can be viewed by going to <http://staffcouncil.unm.edu>.